

# Adding Inspection record

## (Rig inspection and Camp inspection)

1. To add an **Inspection** record, first select a **Well** record and a **Day** record from the **Well Operations** and **Day** selectors respectively.
2. Next, mouse-over the **SafeNet** menu tab and select **Inspections** from the drop down menu. Choose either the **Camp Inspection** or the **Rig Inspection** menu.

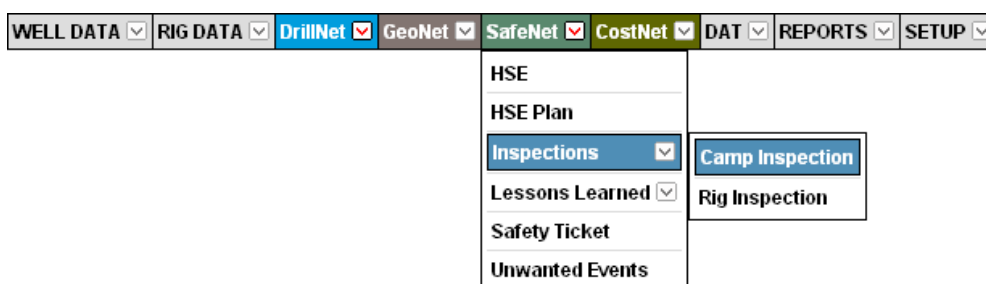


Figure 1.0 Accessing the Inspections menu.

3. This will load the **HSE Inspection** page related to the menu selected. By default, the screen is grayed out.

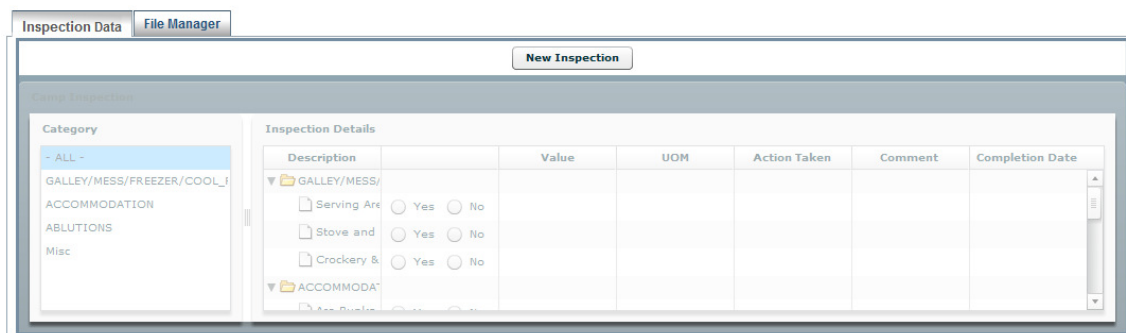


Figure 1.1 the HSE Inspection page (Camp Inspection)

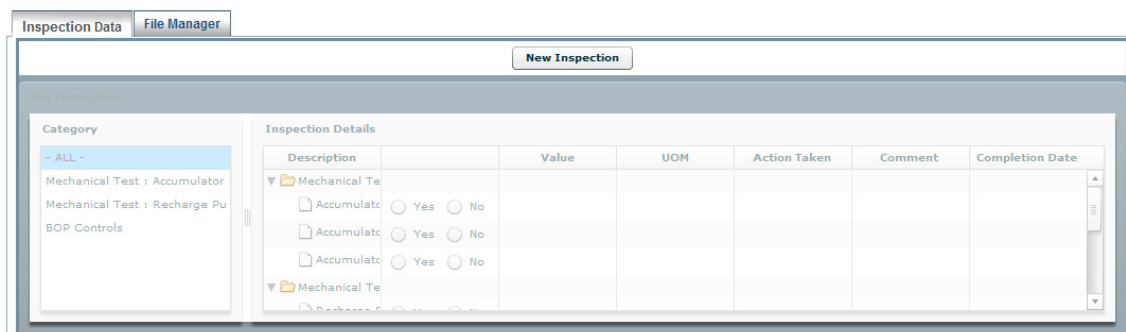


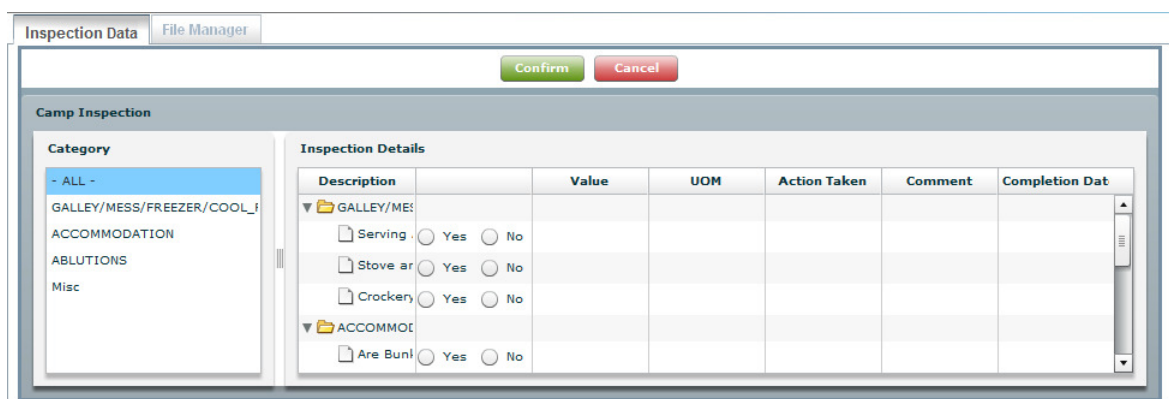
Figure 1.2 the HSE Inspection page (Rig Inspection)

4. To add the **Inspection** record, click the **New Inspection** button at the top of the page as shown in Figure 1.3. This method applies the same for both the **Rig Inspection** and **Camp Inspection**.



Figure 1.3 The New Inspection button

5. The screen will automatically show a screen that is no longer grayed out. To perform inline editing, mouse-over the row and click the column. Enter the necessary information.



Description	Value	UOM	Action Taken	Comment	Completion Dat
▼ GALLEY/MESS					
Serving	<input type="radio"/> Yes <input type="radio"/> No				
Stove ar	<input type="radio"/> Yes <input type="radio"/> No				
Crocker	<input type="radio"/> Yes <input type="radio"/> No				
▼ ACCOMMO					
Are Bunt	<input type="radio"/> Yes <input type="radio"/> No				

Figure 1.4 The Inspection Data page for Camp

6. To save, click the **Confirm** button.