

Adding Daily Completion Operation record

1. First, select a **Well** record and a **Day** record from the **Well Operations** and **Day** selectors respectively.
2. Mouse-over the **ProNet** menu tab and select **Daily Completion Ops** from the drop down menu.
3. This will load the **Daily Completion Ops** page, showing the existing record associated with the selected **Well** and **Day** records.

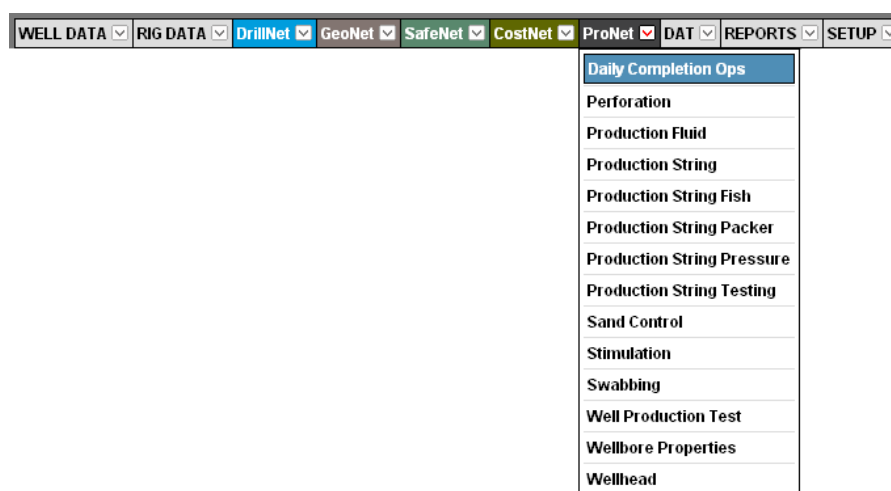


Figure 1.0 Accessing Daily Completion Operation

4. To create a new **Daily Completion Data**, click the **Add New** button.

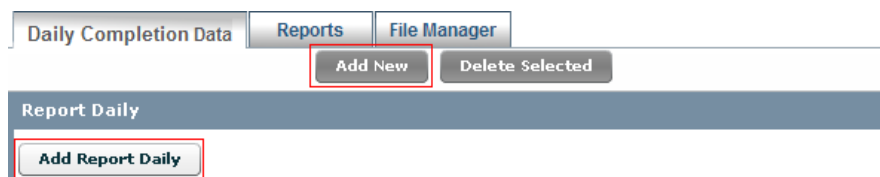


Figure 1.1 Add new Daily Completion

5. The **Report Daily** page will be displayed (Figure 1.2). Fill up the **Completion Day #** and **Date** fields. These fields are required and should not be left blank.
6. Fill up the other fields with necessary information.

Daily Completion Data
Reports
File Manager

Confirm
Cancel

Report Daily

Cancel

Report Type	Daily Completion Report	Daily Completion Cost	USD	Days on Well	
Completion Day #	1	Cum. Completion Cost		Days Since Spud	
Date	05 April 2007			Wellname Suffix	
Rig Used	178			Drilling Engineer	
QC Status				Completion Engineer	

Data As Of Report Time

Depth @ Midnight (MD)		Current Hole Size		Last LTI	
Depth @ Midnight (TVD)		Last Csg Size		Last LTI Date	
Last Csg. Shoe (MD)		Last LOT			
Last Csg. Shoe (TVD)		Last FIT			

Figure 1.2 Entering the Daily Completion data

- To save, click the **Confirm** button.