

Overview

Setting Up Tight Hole Access Control

1. Before you start, select a **Well** record and a **Day** record from the **Well Operations** and **Day** selectors respectively.

Note: *If you're a new user using DataNet2 for the first time, the Tight Hole Access Control page is also accessible by clicking the Add New Button when you setup your first Well Data record.*

2. Next, mouse-over the **Well Data** tab and select **Basic Well Data** from the drop down menu displayed. This will load the existing record based on the **Well Operation/Day** selection onto the **Well Data** page.



Figure 1.0 Accessing Basic Well Data menu

3. To set up the tight hole user, look up the label **Is Tight Hole?** and select **Yes** from the drop down.

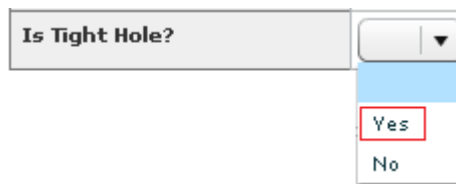


Figure 1.1 The Is Tight Hole? drop down

4. This action will display the **Tight Hole Access Control** link next to the drop down field. Click the link. This action will redirect the **Well Data** page to the **Tight Hole Access Control** page.



Figure 1.2 Accessing the Tight Hole Control

5. The **Tight Hole Access Control** screen enables **Tight Hole** users to be configured. A list of users will appear under the **User List** on the left-hand panel.

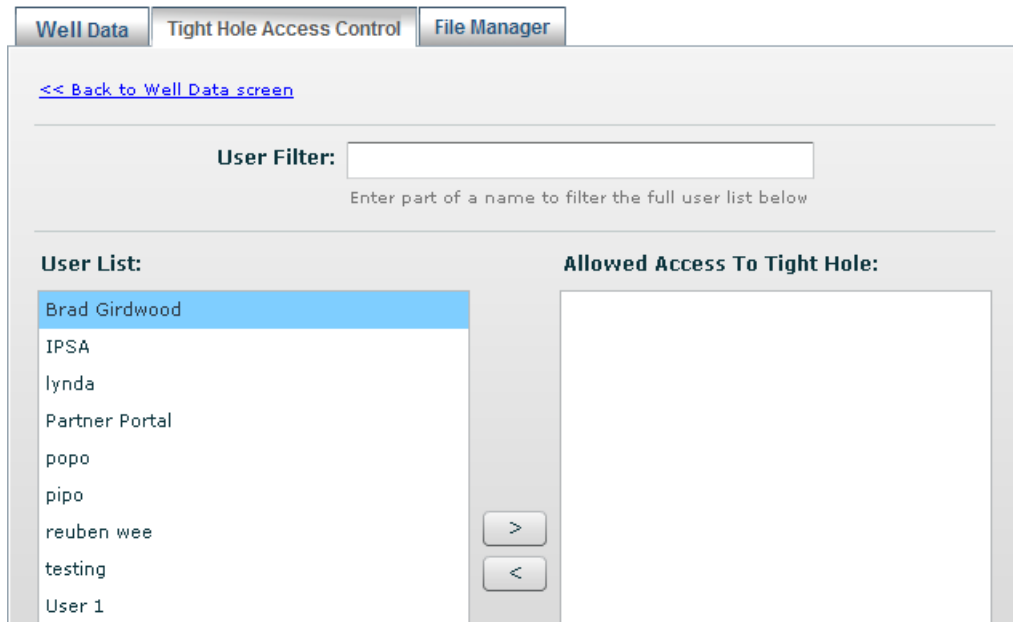


Figure 1.3 User List

6. To grant selected **Tight Hole Operation** access to users, select a **Username** and click the **Move Right** button (denoted with “>”). This action moves a user to the **Allowed Access To Tight Hole** panel on the right. *You can also perform multiple selections by clicking the username and holding down the Shift button on your keyboard.*

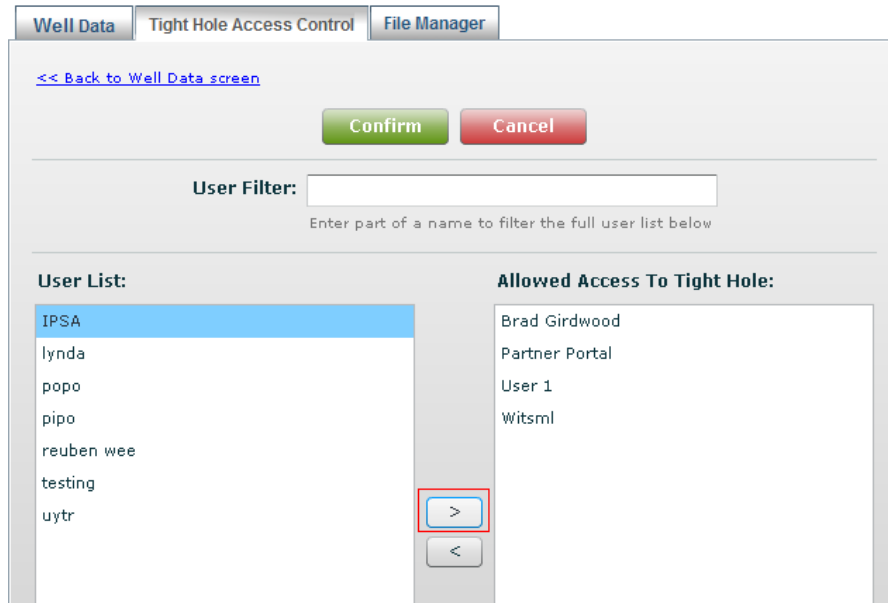


Figure 1.4 Granting Access to the Users

- To deselect the permission given to a user or users, select the **Username** from the '**Allowed Access To Tight Hole**' panel and click the **Move Left** button (denoted with "<").

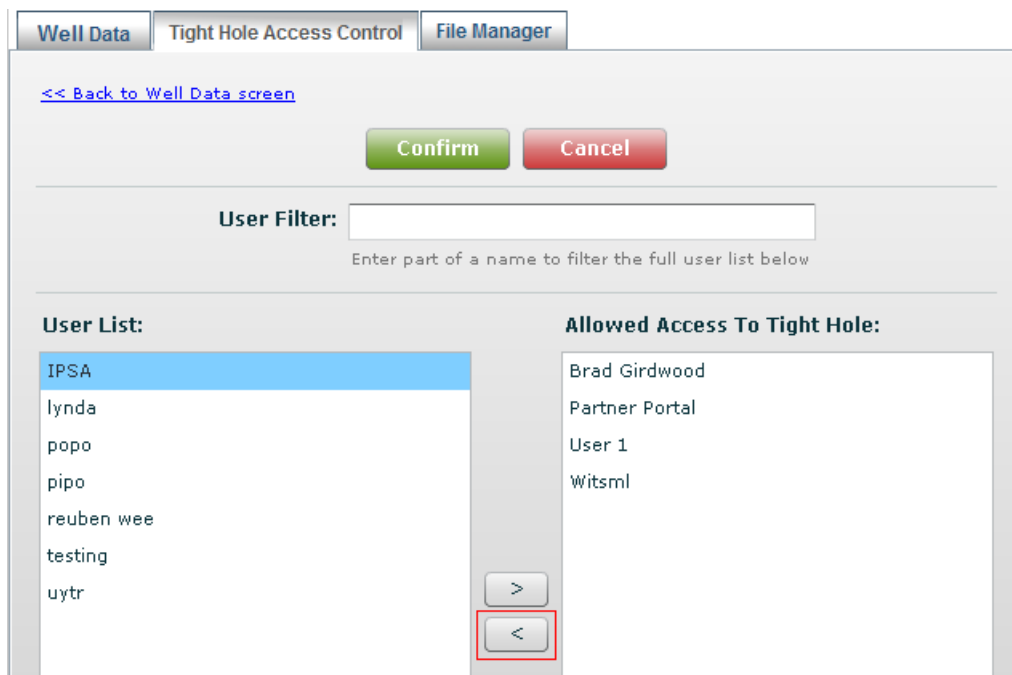


Figure 1.5 Deselect the Users

- The **User Filter** feature allows you to shortlist the **Username**. Just enter part of a name to filter the full user list under the **User List** panel.



Figure 1.6 User Filter

9. To save the record, click the **Confirm** button.
10. To get back to **Well Data Page**, either click the “<< **Back to Well Data screen**” link or the **Well Data** tab at the top.

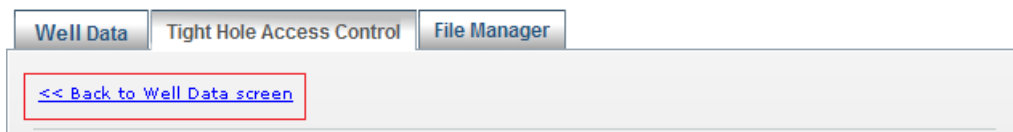


Figure 1.7 Back to Well Data Screen