

## Quick Overview

# Importing and Exporting Data

To import and export well and day data as a file, select **Import/Export Data** from the **Well Data** menu (refer Figure 1.1)



Figure 1.1 Accessing the Import/Export well

On the **Import/Export** screen, your actions will determine which buttons and sequence to follow.

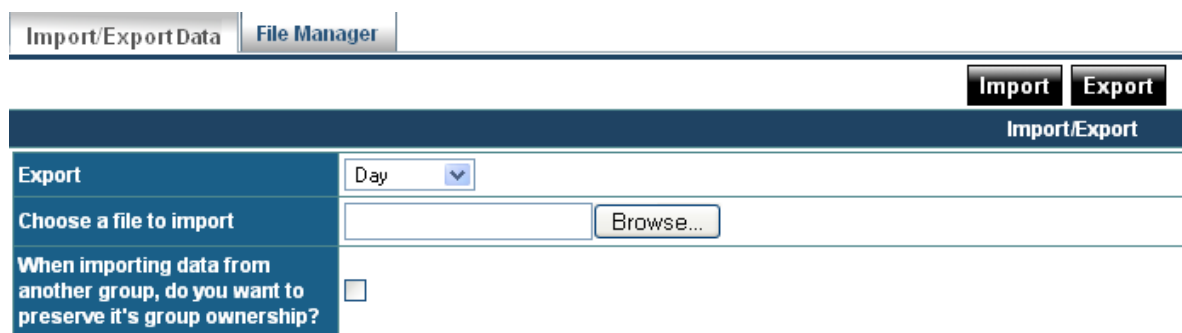


Figure 1.2 Import/Export Data page

**Importing** and **exporting** data is similar to downloading or uploading email attachments on the internet. With this function, a **Daily Data** or **Well Operation** can be exported, attached to an email and sent to town if necessary where town users can take the file and import it to their database.