Quick Overview
Workspace

1.0 Main Menu

1.0.1   The main screens' menu consists of the following:-

a) ***Menu Bar***

Menu Bar shows a list of DataNet2 product subscriptions, including quicklinks to respective product screens, reports, setup, well data and rig data. The Menu Bar is used to navigate to different screens of the system.

Depending on the user's access rights, some modules and screens within modules may not be available.

Figure 1.1 Menu Bar

b) ***Well Operations selector***

A list of all Wells Operations records including Interventions, Workovers etc. A selected record is highlighted in orange to denote current record viewed. To change to other record, just click the drop down list.

Figure 1.2 Well Operations selector

c) **Day selector**

A list of all Day records associated with the selected Well Operations. A selected record is highlighted in orange to denote current record viewed. To change to other record, just click the drop down list.

Figure 1.3 Day Selector

d) **Datum selector**

Datum selector shows a list of all Depth metrics entered by user. A selected record is highlighted in orange to denote current record viewed. To change to other record, just click the drop down list.

Figure 1.4 Datum selector

e) **Unit of Measurement (UOM) selector**

UOM selector shows a list of available UOM templates customised by user.

Figure 1.5 Datum selector

1.0.2   The **Menu Bar** and the **Selectors Bar** are always located at the top of the screen.

1.0.3   The **Well Operations** and **Day** selectors are used to choose any **Well** record and the **Days** that are associated with the selected **Well** record. Records from both selectors must be specified <u>before</u> performing the following procedures:-

a. **Viewing a record**
b. **Selecting a record**
c. **Adding a new record**
d. **Editing a record**
e. **Deleting a record**

1.1 Setting Up Datum Metrics

1.1.1 To set up the Datum selector's metrics, mouse-over the **Well Data** tab and select **Basic Well Data** from the list that is displayed.

This will load the **Basic Well Data** page. Scroll down to the **Default Datum (reference to MSL)** label.

Click the *Add New* button next to the drop down list and enter the metrics in **Default Datum** field.

Click the *Confirm* button to save.

Figure 1.6 Datum metrics set up

1.2 Refresh and Logout Links

1.2.1 The **Refresh** link located next to the **Logout** link works the same way as the Refresh button on an Internet browser - it reloads the screen contents. When the screen is reloaded, the system will often retry entering your data. This is normal and prevents the database from getting data errors like duplicate records.
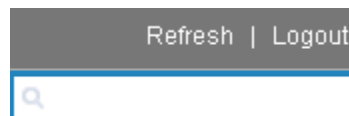

Figure 1.7 Refresh link

1.2.2 To log out from the **DataNet2** system, click the **Logout** link located next to the **Refresh** link.

1.3   System Message

1.3.1   Occasionally, you will encounter the **System Message** prompt. This will only pop-up if a user action is required.

Figure 1.8 System Message prompt

1.4   Required Information & Cursor Position

1.4.1   *Red Vertical Bar* highlight next to a text field denotes *Required Information* and should not be left blank. Data must be entered for the record to be saved.

1.4.2   *Blue Border* highlight around a text field denotes the *Cursor Position* during data entry.

Figure 1.9 Required Information Highlight & Cursor Position