

# Adding Cement Job record

1. To add a Cement Job record, first select a **Well** record and a **Day** record from the **Well Operations** and **Day** selectors respectively.
2. Next, mouse-over the **DrillNet** tab and select **Cementing** from the drop down menu displayed. This will load the **Cement Job Data** page.

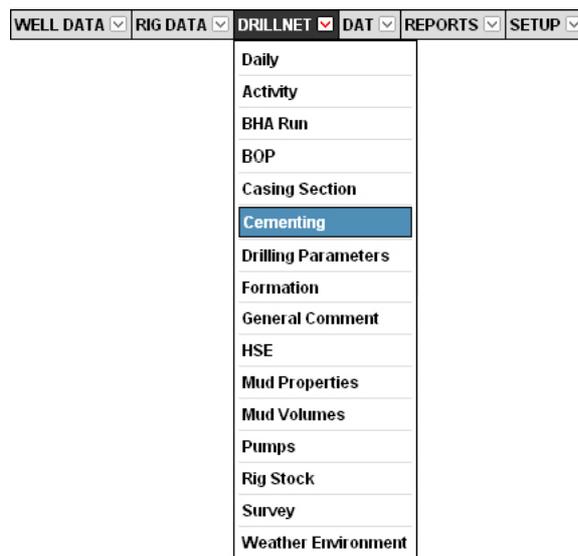


Figure 1.0 Accessing DrillNet's Cementing menu

3. To create a new **Cement Job** record, click the **Add New** button or the **Add Cement Job** button. Both perform the same function. This will load the **Cement Job** palette right inside the **Cement Job** page itself, and usually appended right below any current **Cement Job** record.

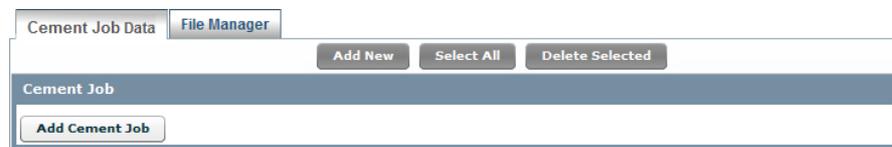


Figure 1.1 The 'Add New' and 'Add Cement Job' buttons

4. Enter the **Job#** number as this is a mandatory field. Fill-out any other information. If there is something that you do not know right now, it can always be entered at a later time.
  - 4.1 To add the **Add Cement Stage** sub-record to your **Cement Job** record, click the **Add Cement Stage** button. Fill-out any other information. If there is something that you do not know right now, it can always be entered at a later time.

#### 4.1.1

To add the **Add Cement Blend** sub-record to your **Cement Job** record, click the **Add Cement Blend** button. Fill-out any other information. If there is something that you do not know right now, it can always be entered at a later time.

Select an entry for the **Fluid/Blend Name** field from the dropdown list as this should not be left empty.

##### 4.1.1.1

To add the **Add Cement Additives** sub-record to your **Cement Job** record, click the **Add Cement Additives** button. Fill-out the **Additives** information. If there is something that you do not know right now, it can always be entered at a later time.

Select an entry for the **Fluid/Blend Name** field from the dropdown list as this should not be left empty.

5. To save the record, click the **Confirm** button.